

Annex:

ELECTION GUIDELINES OF THE INTERNATIONAL HEALTH QIGONG FEDERATION (For Trial Implementation)

1. These Election Guidelines are formulated according to the Statute of the International Health Qigong Federation.
2. The election of a new Executive Board of the International Health Qigong Federation (hereafter referred to as “IHQF”) shall be presided over by the incumbent President or Executive Vice President and open to all delegates present at the IHQF General Assembly, with each participating member association possessing one vote.
3. The new Executive Board shall be composed of 17 members, namely, one President, one Executive Vice President who also serves as the Secretary General, four Vice Presidents and 11 Executive Members.
4. The quota of the Executive Board members shall be distributed according to the percentage of the Member Associations on each continent. Thus, there shall be one (1) for Africa, three (3) for Latin America, five (5) for Asia, five for Europe, one (1) for Oceania, and two (2) non-regional members who are outside the quota system and who shall be elected after receiving the highest votes among non-regional candidates.
5. Candidates for the Executive Board are required to complete a Self-recommendation Form (attached) which shall be submitted to the Secretariat along with his/her relevant materials two months prior to the start of election for examination and filing. **The candidates' applications should be made public before the elections.**

The requirements for all candidates are listed as follows:

- a. The applicant's member association has performed well in complying with the IHQF Statutes and fulfilling all the obligations;
- b. He/she is recommended by no fewer than five (5) IHQF Member Associations (his/her association included) from at least four (4) countries and/or regions in two (2) continents;
- c. His/her member association has organized or taken part in international Health Qigong exchange events at least 3 times and commands certain social recognition and influence.
- d. candidates for Executive Board membership must be from member organizations with a four-star or above rating and with timely payment of membership due.**
- e. In addition to the above requirements, candidates for the position of the President, Executive Vice President (concurrently Secretary General) or Vice Presidents should also meet the following requirements:
 - 1) For the position as President: A candidates must have made great contributions in the international promotion and dissemination of Health Qigong; his/her organization has provided IHQF with longstanding human, material and financial support and assistance.
 - 2) For the position of Executive Vice President and concurrent Secretary General: A candidate must be nominated from the member association in whose country IHQF is registered.

- 3) For the positions of Vice Presidents: The candidates must have made major contributions in the international promotion and dissemination of Health Qigong.
6. Candidates for the President, the Executive Vice President and concurrent Secretary General and Vice Presidents are all required to make a election speech at the General Assembly, with the time of speech for candidates for the President position limited to 15 minutes while that for other candidates, 10 minutes. A candidate who is unable to be present due to extraordinary circumstances is required to submit a written request for leave of absence. Candidates for the positions of Executive Members are required to submit an election report.
7. The election of the Executive Board shall be conducted by means of secret ballot by the delegates at the General Assembly in the following order: election of the President, Executive Vice President and concurrent Secretary General, Vice Presidents and other members of the Executive Board. The election of Executive Board members results shall be counted per each continent, ranked by the number of votes garnered by each candidate. Those receiving the highest votes are duly elected. In the case of a tie, a second round of voting shall be conducted. The same procedure shall apply until the appropriate person(s) is/are duly elected.
- If candidates for the President, Executive Vice President and concurrent Secretary General, and Vice Presidents failed in the elections, they may run for Members of the Executive Board.
8. At the electoral meeting of the General Assembly, two (2) ballot examiners and three (3) ballot tellers shall be nominated by the presiding officer and subject to the consent of over half of the delegates present at the meeting. The ballot examiners shall oversee the voting process and vote counting. The ballot tellers shall count and calculate the votes.
9. When the first election, i.e., that of the President is completed, the examiners shall report the result of their examination and counting of votes to the presiding officer who will in turn announce the election result.
10. From the second item of the election onward, the examiners shall report the results of their examination and counting of votes to the newly elected President who will in turn announce the election results.
11. The Executive Bureau is composed of five (5) members, namely, one (1) President, one (1) Executive Vice President and concurrent Secretary General, two (2) Vice Presidents and one (1) Executive Board Member, who are all nominated by the elected President and submitted to the Executive Board for a vote, carried by a simple majority of over half of its members.
12. Nominations of the Presidents and Vice Presidents of the Secretariat and the Specialized Boards shall be made by the elected Executive Vice President and concurrent Secretary General for submission to the Executive Board for a vote, carried with a simple majority of over half of its members.
13. These Election Guidelines came into force upon adoption by the Executive Board of the International Health Qigong Federation at its first meeting, was amended and approved by the fifth meeting of the second session of the Executive Board of the International Health Qigong Federation on the 7th of August 2019, with the right of interpretation residing with the International Health Qigong Federation.